

Minutes – Draft

Present: Chairman Robert Weir, Timothy Fleury, Cecily Yarosh, Owen Clark, Luther Kinney, Kimberly Koprowski, Business Manager Toni Butterfield, Interim Superintendent Tari Thomas

CALL TO ORDER

Chairman Weir called the meeting to order at 12:09pm.

The meeting is being held in accordance to the Governor's emergency executive order #12. See attachment at end of minutes.

PUBLIC INPUT

None

APPROVAL OF THE JANUARY 5, 2021 MEETING MINUTES

MOTION BY TIM FLEURY, SECONDED BY OWEN CLARK, TO APPROVE THE JANUARY 5, 2021 MEETING MINUTES AS WRITTEN. Following a roll call vote, all in favor, motion passed.

FINANCIAL REPORT

A.General Information

Business Manager Butterfield indicated that she has been reviewing the budget and accounts; we have received approximately two-fifths of our revenues for the year and are in o.k. shape for now. Billing for speech services is being billed to the Districts for services rendered at each location instead of by District Shares as discussed last year with the school boards and the schools are appreciative. This billing will be done on a monthly basis. Toni will review the process at each board meeting this month. Psychologist services are billed according to the time spent at each location. There was a brief discussion on whether or not a vote is required for the change to the speech services billing method.

MOTION BY LUTHER KINNEY, SECONDED BY KIMBERLY KOPROWSKI, TO CHANGE THE BILLING ALLOCATION AS OUTLINED BY THE BUSINESS MANAGER FOR SPEECH SERVICES. Following a roll call vote, all in favor motion passed.

SUPERINTENDENT REPORT

A.Evaluation

Interim Superintendent Thomas reviewed her evaluation documentation that was sent to board members for her formative check in/mid-cycle review, touching on the progress with safety planning & response with COVID-19 and communication. Requested that the E-Board if they have any comments or suggestions to contact her.

B. General Information

Chairman Weir asked about the 2nd round of the ESSER funds. Interim Superintendent Thomas indicated that the money will be able to be used through September 2023 and can be used help offset costs. Business Manager Butterfield indicated that access to the money is the same as a regular federal grant. Requests for use of the money needs to be entered in the grant before a purchase can be made then you request a reimbursement after the purchase is made. Districts still have some of the round 1 ESSR money remaining.

Interim Superintendent Thomas shared a chart with contact information that was created at the request of a Lisbon Board member so that it can be distributed to parents and community members. If any of the board members have any additions they would like they let her know. This can be made available to schools, boards and placed on the website if needed.

Chairman Weir inquired if all the boards are going to postpone their March meetings. Most boards are planning to make a decision for postponing the annual meeting to later in the spring at their February board meetings. Landaff is going to follow HB1129, the election of officers will still be held on March 9th with the town elections and the business part of the meeting will held later in the Spring. District budget hearings will be held this month.

NON-PUBLIC SESSION AS PER RSA 91A:3, I, II (If Needed)

None

OTHER BUSINESS

A. Superintendent Search

Chairman Weir gave a review of the progress in the research done for the superintendent search and also a rightsizing review for the SAU. In lieu of everything that is going on with COVID it may be beneficial to focus on the Superintendent search for now and when the new Superintendent starts then can move forward on looking at possibly doing a rightsizing review to make changes within the SAU with a financial audit/review at the forefront. There was a brief discussion regarding rightsizing and the cost of having a review done in the future.

ADJOURNMENT

MOTION BY OWEN CLARK, SECONDED BY LUTHER KINNEY, TO ADJOURN THE MEETING AT 12:54PM. Following a roll call vote, all in favor, motion passed.

Respectfully submitted,

Gabrielle Granger-Clark
Board Clerk

A Checklist To Ensure Meetings Are Compliant With The Right-to-Know Law During The State Of Emergency

As Chair of the SAU 35 Executive Board, I find that due to the state of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor's Emergency Order #12 pursuant to Executive Order 2020-04, this public body is authorized to meet electronically.

Please note that there is no physical location to observe and listen contemporaneously to this meeting, which was authorized pursuant to the Governor's Emergency Order. However, in accordance with the Emergency Order, I am confirming that we are:

a) *Providing public access to the meeting by telephone, with additional access possibilities by video or other electronic means:*

We are utilizing Zoom for this electronic meeting. All members of the SAU 35 Executive Board have the ability to communicate contemporaneously during this meeting through this platform, and the public has access to contemporaneously listen and, if necessary, participate in this meeting through by clicking on the following website <https://us04web.zoom.us/j/75814857944?pwd=Zm5YRGNqWjRPb0d1NqNThndW1nUT09>
Meeting ID: 758 1485 7944
Passcode: p6zUvm

b) *Providing public notice of the necessary information for accessing the meeting:*

We previously gave notice to the public of the necessary information for accessing the meeting, including how to access the meeting using Zoom. Instructions have also been provided on the website of SAU 35 at: sau35.org and posted outside the SAU office.

c) *Providing a mechanism for the public to alert the public body during the meeting if there are problems with access:*

If you have problems with access, please email at: g.clark@sau35.org

d) *Adjourning the meeting if the public is unable to access the meeting:*

In the event the public is unable to access the meeting, the meeting will be adjourned and rescheduled.

Please note that **all votes** that are taken during this meeting shall be done by **roll call vote**.

Let's start the meeting by taking a roll call attendance. When each member states their presence, please also state whether there is anyone in the room with you during this meeting, which is required under the Right - to - Know law.