

MINUTES – DRAFT

Present: Chairman Luther Kinney, Kimberly Koprowski, Owen Clark, Robert Weir, Cecily Yarosh (arrived at 6:04pm), Superintendent Pierre Couture, Business Manager Kristin Franklin
Community Member: April Hibberd (Profile Board)

CALL TO ORDER

Chairman Kinney called the meeting to order at 6:00 pm.

PUBLIC INPUT

April Hibberd handed out a copy of NH RSA 91-A. She has raised concerns at two past meeting regarding NH RSA's. She indicated that she wanted to voice her concern regarding the minutes from the January 22nd E-Board meeting not including that she voiced her concern regarding the meeting before she left. A discussion followed.

APPROVAL OF THE JANUARY 7, 2020 & JANUARY 22, 2020 MINUTES

MOTION BY KIMBERLY KOPROWSKI, SECONDED BY OWEN CLARK TO APPROVE THE JANUARY 7, 2020 MEETING MINUTES.

Kimberly Koprowski requested that on page 2, the minutes reflect that both Kimberly Koprowski and Denys Draper offered to rewrite the evaluation process and rules of procedures.

Chairman Kinney called for a vote on the motion. All in favor, Motion passed.

MOTION BY OWEN CLARK, SECONDED BY ROBERT WEIR TO APPROVE THE JANUARY 22, 2020 MINUTES.

Chairman Kinney would like the minutes to reflect that before April Hibberd left the meeting she had expressed concerns regarding the legality of the meeting.

Chairman Kinney called for a vote on the motion. 3 Yes, 1 Abstained. Motion Passed.

FINANCIAL REPORT

Business Manager Franklin distributed manifest for review and signature.

SAU office is shaping up for a healthy surplus for end of the year and it is mostly in health insurance savings.

A. Manifest Approval Process

Business Manager Franklin discussed the manifest approval process and concerns that have arisen regarding student confidentiality with the invoices included in the manifests. The process currently in place has been used for many years. Superintendent Couture and Business Manager Franklin have reached out to their professional organizations regarding what practices are used by other SAU's. Most prepare a report that list checks that are issued and who they are issued to without all the invoices attached to the manifests for review. Business Manager Franklin would like to request to include the signature page, check listing and voucher detail report that lists accounts charged and provides some detail of the expenditure for review by all the school boards moving forward. If questions arise she would answer any questions regarding manifests.

Business Manager Franklin called for a motion for the purpose of manifest approval, the computer generated check list and voucher listing would be sufficient.

MOTION BY ROBERT WEIR, SECONDED BY OWEN CLARK, FOR THE PURPOSE OF MANIFEST APPROVAL, THE COMPUTER GENERATED CHECK LIST AND VOUCHER LISTING WOULD BE SUFFICIENT. ALL IN FAVOR, MOTION CARRIED.

- B. General Information
None

SUPERINTENDENT REPORT

- A. Suicide Prevention Update
Superintendent Couture gave an update on suicide prevention. Emily Russell has done a train the trainer program and last week led a two day training for the guidance counselors to be able to assist in the required suicide prevention training at each building. Currently are working on suicide prevention protocols for all schools and an educational component for students.
- B. Data Security Update
Business Manger Franklin and Lafayette Principal Gordon Johnk have joined the data security team. The team is working on having all websites vetted for use. It has been problematic that not all sites want to participate and are not agreeing to the requirements. Staff will need to find alternatives for the websites that are not agreeing to the requirements. The team continues to work on the data governance plan.
- C. General Information
Superintendent Couture gave a brief overview regarding the legislative update meeting he attended yesterday in Concord. Approval of the state budget last year included a study committee for adequacy aid and the committee has until December to make their report.

NON-PUBLIC SESSION AS PER RSA 91A:3, I, II (If needed)

FOLLOWING A ROLL CALL VOTE, ENTERED INTO NON PUBLIC SESSION UNDER PARAGRAPH II, SECTION 2 OF RSA 91A:3 OF THE RIGHT TO KNOW LAW TO DISCUSS PERSONNEL AT 6:33PM.

FOLLOWING A ROLL CALL VOTE, RETURNED TO PUBLIC SESSION AT 6:57PM

MOTION BY OWEN CLARK, SECONDED BY ROBERT WEIR TO GIVE THE SUPERINTENDENT PERMISSION TO ENTER INTO A THREE YEAR CONTRACT FOR THE BUSINESS MANAGER AS OUTLINED IN HER PROPOSAL. ALL IN FAVOR, MOTION PASSED.

OTHER BUSINESS

There was a brief discussion regarding the right to know law and public input at a board meeting.

ADJOURNMENT

MOTION BY OWEN CLARK, SECONDED BY ROBERT WEIR TO ADJOURN THE MEETING AT 7:00PM.

Respectfully submitted,

Gabrielle Granger-Clark
Board Clerk