

Minutes-Draft

Present: Chairman Robert Weir, Timothy Fleury, Luther Kinney, Owen Clark, Kim Koprowski
Business Manager Toni Butterfield, Interim Superintendent Tari Thomas
Cecily Yarosh

CALL TO ORDER

Chairman Weir called the meeting to order at 12:08pm. The meeting is being held in accordance to the Governor's emergency executive order #12. See attachment at end of minutes.

PUBLIC INPUT

None

APPROVAL OF THE NOVEMBER 20, 2020 MEETING MINUTES

Motion by Owen Clark, Seconded by Kim Koprowski. To approve the November 20, 2020 public meeting minutes as written. Following a roll call vote, all in favor, motion passed.

Motion by Tim Fleury, Seconded by Owen Clark. To approve the non-public meeting minutes from November 20, 2020. Following a roll call vote, all in favor, motion passed.

FINANCIAL REPORT

A. General Information

Looking at overall expenses, over budget due to overtime, spending less in conferences and travel. Developing a new report to present at board meetings starting this month.

Speech services reviewing how to bill districts for services either by district share or actual.

Lunch revenue is down across the SAU, trying to encourage sending additional meals home possibly over the weekend or a breakfast bag to all students each morning. A brief discussion followed.

SUPERINTENDENT REPORT

A. 21-22 School Calendar Change

Interim Superintendent Thomas presented a change to the 21-22 school calendar to move the February vacation to February 28th to March 4th, to align with the other North Country Schools for CTE at Littleton. A brief discussion followed.

Motion by Kim Koprowski, Seconded by Owen Clark. To approve the change in the February vacation for the 21-22 School Year. Following a roll call vote, all in favor, motion passed

B. General Information

Sent out holiday letter to staff. Reviewed remote and in face learning of schools. Notified board of positive COVID case in the SAU Office. Happened over holiday break with no exposure to other staff.

NON-PUBLIC SESSION AS PER RSA 91A:3, I, II (If Needed)

None

OTHER BUSINESS

A. Superintendent Search Committee

Chairman Weir reminded the board that they had indicated that the process would start at the beginning of the year and several individuals have volunteered to participate. Do we do the search the same way it has been done in the past or try a new process. Would like to find a candidate that will stay long term. A discussion followed regarding the superintendent search, using a service for the search and possibly combining/regionalizing services among the schools for cost savings and efficiencies. The next step is to look at the costs of using other options and bring it to the next E-board meeting for review.

Chairman Weir discussed the Annual meetings in March and thoughts on how the meetings will be held this year. A brief discussion followed regarding HB1129 and the different ways the meetings were held last year that were postponed until June.

ADJOURNMENT

Motion by Owen Clark, Seconded by Luther Kinney. To adjourn the meeting at 1:00pm. Following a roll call vote, all in favor, motion passed.

Respectfully submitted,
Gabrielle Granger-Clark
Board Clerk

A Checklist To Ensure Meetings Are Compliant With The Right-to-Know Law During The State Of Emergency

As Chair of the SAU 35 Executive Board, I find that due to the state of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor's Emergency Order #12 pursuant to Executive Order 2020-04, this public body is authorized to meet electronically.

Please note that there is no physical location to observe and listen contemporaneously to this meeting, which was authorized pursuant to the Governor's Emergency Order. However, in accordance with the Emergency Order, I am confirming that we are:

a) *Providing public access to the meeting by telephone, with additional access possibilities by video or other electronic means:*

We are utilizing Zoom for this electronic meeting. All members of the SAU 35 Executive Board have the ability to communicate contemporaneously during this meeting through this platform, and the public has access to contemporaneously listen and, if necessary, participate in this meeting through by clicking on the following website address: <https://us04web.zoom.us/j/79380474549?pwd=aWVVCYVdadWFRV3F0ZHBKWURWSVRTUT09>
Meeting ID: 793 8047 4549
Passcode: AzVW2Y

b) *Providing public notice of the necessary information for accessing the meeting:*

We previously gave notice to the public of the necessary information for accessing the meeting, including how to access the meeting using Zoom. Instructions have also been provided on the website of SAU 35 at: sau35.org and posted outside the SAU office.

c) *Providing a mechanism for the public to alert the public body during the meeting if there are problems with access:*

If you have problems with access, please email at: g.clark@sau35.org

d) *Adjourning the meeting if the public is unable to access the meeting:*

In the event the public is unable to access the meeting, the meeting will be adjourned and rescheduled.

Please note that **all votes** that are taken during this meeting shall be done by **roll call vote**.

Let's start the meeting by taking a roll call attendance. When each member states their presence, please also state whether there is anyone in the room with you during this meeting, which is required under the Right - to - Know law.