

SAU #35 EXECUTIVE BOARD  
AHEAD CONFERENCE ROOM  
260 COTTAGE STREET, LEVEL 1  
LITTLETON, NH 03561

DATE: JANUARY 7, 2020  
TIME: 5:30 PM

## MEETING MINUTES – AMENDED

Present: Chairman Luther Kinney, Denys Draper, Timothy Fleury, Kimberly Koprowski, Owen Clark, Superintendent Pierre Couture, Director of Student Services Jennifer Watson  
Community member April Hibberd arrived 5:36pm (Profile Board member)  
Members of the press: Robert Blechl, Angel Larcom

### CALL TO ORDER

Chairman Kinney called the meeting to order at 5:33pm.

### APPROVAL OF THE NOVEMBER 5, 2019 MINUTES

MOTION BY OWEN CLARK SECONDED BY KIMBERLY KOPROWSKI TO APPROVE THE MINUTES FROM THE NOVEMBER 5, 2019 MEETING. ALL IN FAVOR. MOTION PASSED.

### FINANCIAL REPORT

No report

Kimberly Koprowski questioned the membership for Rotary being paid for the Superintendent. Brief discussion followed. Membership is \$225 per year. The Superintendent attends because it is related to his work for the school. Kimberly Koprowski questioned the other memberships that are being paid. The Superintendent will provide a list of all memberships that are currently being paid.

### SUPERINTENDENT REPORT

#### A. LAU Plan Approval

Director of Student Services Watson gave a brief overview of the LAU plan. It is required by the state of NH and supports learners who English is not their first language. The plan has been sent to the State for review and was approved. Now the plan needs school board approval. There was a question regarding what LAU stands for. The name came from a court case in 1973 and the last name on the case was Lau. Brief discussion followed.

MOTION BY OWEN CLARK SECONDED BY DENYS DRAPER TO APPROVE THE LAU PLAN AS WRITTEN. ALL IN FAVOR. MOTION PASSED.

Denys Draper asked that it be contingent upon written approval from the State. Director of Student Services Watson will provide the email with the approval from the State.

#### B. General Information

All District are currently working on their budgets and will be bringing to boards this month for approval.

### PUBLIC INPUT

None

NON-PUBLIC SESSION AS PER RSA 91A:3, I, II (If needed)

None

## OTHER BUSINESS

### A. Superintendent Evaluation

MOTION BY KIMBERLY KOPROWSKI, SECONDED BY DENYS DRAPER TO PERMIT MEMBERS OF THE EXECUTIVE BOARD, WHO WISH TO, TO HAVE ACCESS TO THE COMPLETE SUPERINTENDENT EVALUATIONS INCLUDING COMMENTS.

Chairman Kinney passed out the NHSBA policy CBI – Superintendent Evaluation and Goal Setting for review. Brief discussion.

ALL IN FAVOR MOTION PASSED.

Kimberly Koprowski discussed creating rules/processes that are clear to follow so there is no confusion regarding the evaluation process. She also voiced her concerns regarding the process this year. Luther Kinney said that this can be added to future agendas to have a committee to work on the evaluation process. Both Kimberly Koprowski and Denys Draper offered to rewrite the evaluation process and rules of procedures.

Community Member April Hibberd suggested that if a policy is created that the board should seek advice from NHSBA (NH School Board Association). Chairman Kinney said that it is up to the E-Board on how the evaluation is done. April Hibberd referred to the Right to Know Law and indicated that all board members should have access to all information provided to any E-board member. Chairman Kinney indicated that he did not want to address the request that came in between board meetings and that is why the request was added to the agenda for this meeting.

Denys Draper commented that for transparency the evaluation comments need to be shared or the E-board member can't work with their individual board regarding the evaluation process.

April Hibberd asked about each board representative for the E-board and how they represent their board. Owen Clark commented that the member of the E-board is chosen by the individual boards. A discussion followed.

There was a discussion regarding members voting on the E-board. One vote per board, in the event of a tie the E-board Chairman votes to break the tie.

Owen Clark questioned whether or not the evaluation needed to be done anonymously. This would be something to discuss for the process for next year.

There was a question regarding documents for the SAU E-board make up. The SAU will look into this.

The superintendent evaluation, including comments, will be distributed to the E-Board members.

## ADJOURNMENT

MOTION BY OWEN CLARK, SECONDED BY TIMOTHY FLEURY TO ADJOURN THE MEETING AT 6:08PM. ALL IN FAVOR MOTION PASSED.

Respectfully submitted,

Gabrielle Granger-Clark

