

SAU #35 EXECUTIVE BOARD
AHEAD CONFERENCE ROOM
260 COTTAGE STREET, 1st FLOOR
LITTLETON, NH 03561

DATE: June 3, 2019
TIME: At the Conclusion of Full
Board Meeting

MEETING MINUTES

Present: Chairman Luther Kinney, Vice Chairman Robert Weir, Board Members Denys Draper, Kimberly Koprowski, Owen Clark, Cecily Yarosh, Superintendent Pierre Couture and Business Manager Kristin Franklin

The meeting was called to order at 7:03 pm by Chairman Luther Kinney.

APPROVAL OF MINUTES OF THE APRIL 2, 2019 MEETING

Chairman Luther Kinney called for a motion to approve the minutes from the April 2, 2019 meeting.

MOTION MADE BY ROBERT WEIR, SECONDED BY DENYS DRAPER TO APPROVE THE MINUTES OF THE APRIL 2, 2019 MEETING WITH THE FOLLOWING CORRECTIONS. ALL IN FAVOR, MOTION CARRIED.

Page 2, APPROVAL OF BILLS/FINANCE Report, section a. Financial report '...Speech and Psychologist services are coming in less that.....' change to '...less than....'

SAU OFFICE SPACE UPDATE

Chairman Kinney excused himself from the discussion as he is associated with AHEAD who owns the building that the SAU Office is in.

Superintendent Couture updated the board on the SAU Office space search. Space has become available in the same building the office is currently in on the 3rd floor. It is currently the space the dentist Dr. Hannon occupies. The move to the new space would take place at the beginning of August. The lease would be for three years and the cost would not change from the current agreement.

Superintendent Couture asked for a motion to approve the three year lease for the new office space for the SAU Office.

MOTION BY OWEN CLARK, SECONDED BY KIMBERLY KOPROWSKI TO APPROVE THE THREE YEAR LEASE FOR THE NEW OFFICE SPACE. ALL IN FAVOR, MOTION CARRIED.

FINANCIAL REPORT

A. Frontline Veritime Contract

This was addressed at the full board meeting held earlier.

B. e2e e-Rate Consultant Contract

This was addressed at the full board meeting held earlier.

C. Pitney Bowes Lease

Business Manager Franklin presented a lease for a new postage meter with Pitney Bowes. This will provide us with a new postage machine and a lower lease cost of \$64.97 per month. She asked for a motion to approve the new lease with Pitney Bowes.

MOTION BY OWEN CLARK, SECONDED BY ROBERT WEIR TO APPROVE THE LEASE WITH PITNEY BOWES FOR THE NEW POSTAGE METER. ALL IN FAVOR, MOTION CARRIED.

SUPERINTENDENT REPORT

A. SAU 35 Director of Student Services Job Description 2nd Reading

Superintendent Couture presented the Director of Student Services job description for second Reading.

MOTION BY OWEN CLARK, SECONDED BY KIMBERLY KOPROWSKI TO APPROVE THE JOB DESCRIPTION FOR DIRECTOR OF STUDENT SERVICES FOR SECOND READING. ALL IN FAVOR, MOTION CARRIED.

OTHER BUSINESS

None

ADJOURNMENT

There being no further business to come before the Board, MOTION BY DENYS DRAPER, SECONDED BY KIMBERLY KOPROWSKI TO ADJOURN AT 7:09 PM. ALL IN FAVOR, MOTION CARRIED.

Respectfully submitted,

Gabrielle Granger-Clark
Board Clerk