

Meeting Minutes-Draft

Present: Chairman Robert Weir, Tim Fleury, Luther Kinney, Cecily Yarosh, Owen Clark, Kimberly Koprowski, Business Manager Toni Butterfield, Interim Superintendent Tari Thomas

CALL TO ORDER

Chairman Weir called the meeting to order at 12:05pm.

This meeting is being held electronically per executive order, checklist attached at end of minutes.

PUBLIC INPUT

None

APPROVAL OF THE NOVEMBER 2, 2020 MEETING MINUTES

Motion by Owen Clark, seconded by Kimberly Koprowski, To approve the public meeting minutes from the November 2, 2020 Meeting. Following a roll call vote (OC, KK, TF, LK, CY), all in favor, motion passed.

Motion by Timothy Fleury, seconded by Owen Clark. To approve the nonpublic meeting minutes from the November 2, 2020 meeting. Following a roll call vote (OC, KK, TF, LK, CY), all in favor, motion passed.

FINANCIAL REPORT

A.FY2022 Budget

Interim Superintendent Thomas share a budget summary document that gave a snapshot of the increases and decreases to the SAU budget.

9.2% GMR for health insurance

3% increase for staff salary with an added part-time support staff position

A large portion of the increase is for health insurance and for the NH retirement system

Had a workshop with the central office staff regarding organization of the office. Technology issues and structure of office was discussed.

Interim Superintendent gave a brief explanation of the SAU IT services. Currently using Dan Ingrham at Profile for SAU IT services and he is paid a stipend for this. A few years ago the SAU had 2 part-time IT staff one handling the security aspect and one handling more of the front of the house part of IT. Would like to go back to having two for IT.

Adjustments made to the Business Manager position – salary increased slightly for this year and then for next year a 3% increase. There was a brief discussion.

Luther questioned whether any additional change need to be made to the budget or are the E-board members confident their members will approve the budget.

Owen Clark suggested having information available regarding the Student Services position going from part-time to fulltime. Should also have information to explain the other changes in the budget.

Kim Koprowski the Profile board is usually supportive of the SAU budget it is good to have a budget presented that people can understand and having justification for the changes in the budget.

Cecily Yarosh the Landaff board is usually supportive of the SAU budget.

Bob Weir the Bethlehem board is supportive of the SAU budget.

Luther Kinney the Lafayette board is supportive of the SAU budget.

There was a discussion regarding presenting information for the full board meeting on December 2nd.

Business Manager Butterfield gave an electricity update. She indicated that she contacted a broker and was able to receive a proposal that would include having all the Districts on the same renewal date. The current contracts for the Districts are expiring over the next 3 months and would like have all Districts on the same renewal date. There

was a discussion regarding approval of the contract and it was determined this would be brought to the individual board meetings in December.

NON-PUBLIC SESSION AS PER RSA 91A:3, I, II

Motion by Kimberly Koprowski, Seconded by Owen Clark. To enter into nonpublic session at 12:52pm. Following a roll call vote entered into nonpublic session to discuss the superintendent search and position.

Motion by Owen Clark, Seconded by Luther Kinney. To return to public session at 1:04pm. Following a roll call vote (OC, KK, TF, LK, CY), all in favor, motion passed.

ADJOURNMENT

Motion by Owen Clark, Seconded by Kimberly Koprowski. To adjourn the meeting at 1:05pm. Following a roll call vote (OC, KK, TF, LK, CY), all in favor, motion passed.

Respectfully submitted,

Gabrielle Granger-Clark
Board Clerk

A Checklist To Ensure Meetings Are Compliant With The Right-to-Know Law During The State Of Emergency

As Chair of the SAU 35 Executive Board, I find that due to the state of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor's Emergency Order #12 pursuant to Executive Order 2020-04, this public body is authorized to meet electronically.

Please note that there is no physical location to observe and listen contemporaneously to this meeting, which was authorized pursuant to the Governor's Emergency Order. However, in accordance with the Emergency Order, I am confirming that we are:

a) *Providing public access to the meeting by telephone, with additional access possibilities by video or other electronic means:*

We are utilizing Zoom for this electronic meeting. All members of the SAU 35 Executive Board have the ability to communicate contemporaneously during this meeting through this platform, and the public has access to contemporaneously listen and, if necessary, participate in this meeting through by clicking on the following website address: <https://us04web.zoom.us/j/73903730840?pwd=Lys2bm8veDAwdUtQT0lrUHI4M1ZFZz09>

Meeting ID: 739 0373 0840

Passcode: 2F8zuy

b) *Providing public notice of the necessary information for accessing the meeting:*

We previously gave notice to the public of the necessary information for accessing the meeting, including how to access the meeting using Zoom. Instructions have also been provided on the website of SAU 35 at: sau35.org and posted outside the SAU office.

c) *Providing a mechanism for the public to alert the public body during the meeting if there are problems with access:*

If you have problems with access, please email at: g.clark@sau35.org

d) *Adjourning the meeting if the public is unable to access the meeting:*

In the event the public is unable to access the meeting, the meeting will be adjourned and rescheduled.

Please note that **all votes** that are taken during this meeting shall be done by **roll call vote**.

Let's start the meeting by taking a roll call attendance. When each member states their presence, please also state whether there is anyone in the room with you during this meeting, which is required under the Right - to - Know law.