

Minutes – Draft

Present via roll call: Robert Weir-Bethlehem, Chairman Luther Kinney, Cecily Yarosh-Landaff, Amy Mullins-Lafayette, Owen Clark – Lisbon, Kimberly Koprowski-Profile

CALL TO ORDER

Chairman Kinney called the meeting to order at 5:32pm.
Electronically meeting per executive order, checklist attached at end of minutes.

PUBLIC INPUT

None

HIRING PROCESS FOR INTERIM SUPERINTENDENT

Chairman Kinney opened the discussion for the hiring process with a list of suggestions that he had:

In the best interest to move swiftly but be thorough in search.

Need to decide who to have on interview committee

Need to determine how many candidates to interview, suggest 3 to 4

Need to decide on time frame for interviews

Should let candidates know the timeframe

Need to discuss proposed salary

Need to discuss questions for interview

Who should be on interview committee?

Robert Weir suggested the E-Board be the interview committee

Question was asked if we should include Principals now – when hire for permanent Superintendent search next year can include more on the interview committee.

Kimberly Koprowski - E-Board provides representative from each district

Cecil Yarosh suggested maybe talk to Principals if not included on the committee

Robert Weir – in the interest of time we need to get this done quickly, E-Board for now and include more when hire permanent superintendent.

Everyone agreed that the interview committee will be the E-Board members.

Everyone agrees that 4 to 5 candidates is a good number to interview.

Chairman Kinney asked if we should close SchoolSpring posting now. All agreed o.k. to close posting to new applicants.

Chairman Kinney indicated that he would like to have an offer out by mid -June to a candidate.

Chairman Kinney suggested setting 30 minutes to 1 hour blocks of time for interviews. Should do in blocks of two interviews at a time.

Dates were discussed for the interviews with the following dates set:

Thursday, May 28th

Monday, June 1st

Thursday June 4th

Interviews can start at 5pm and end @ 7 pm. Two per night

Chairman Kinney asked if the board wants to look at candidates to interview.

Cecily Yarosh asked do we want to discuss what type of candidate we are looking for.

Owen Clark commented that some of the candidates have not updated their application information, it is hard to take the candidate serious if they don't have current information.

Discussion followed.

NON-PUBLIC SESSION AS PER RSA 91A:3, I, II (If needed)

Following roll call (C.Y., O.C., R.W., A.M., K.K.) entered into non-public session at 5:47pm to discuss candidates to interview.

Following roll call (C.Y., O.C., R.W., A.M., K.K.) returned to public session at 6:03pm.

Chairman Kinney suggested that the board needs to start thinking about a salary to offer for the position. Chairman Kinney will work with Gabbie on current salary information for the superintendent and other area superintendent salaries.

Chairman Kinney - Need to start working on questions to ask during interviews. Gabbie will email the list of questions that she has on file to use as a starting point.

Interviews will be done via zoom.

Chairman Kinney will contact Gabbie about setting up the interviews.

ADJOURNMENT

Motion by Owen Clark, Seconded by Kimberly Koprowski to adjourn the meeting at 6:13 pm. Following a roll call vote (C.Y., O.C., R.W., A.M., K.K.) All in favor. Motion passed.

Respectfully submitted,

Gabrielle Granger-Clark
Board Clerk

A Checklist To Ensure Meetings Are Compliant With The Right-to-Know Law During The State Of Emergency

As Chair of the SAU 35 Executive Board, I find that due to the state of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor's Emergency Order #12 pursuant to Executive Order 2020-04, this public body is authorized to meet electronically. Please note that there is no physical location to observe and listen contemporaneously to this meeting, which was authorized pursuant to the Governor's Emergency Order. However, in accordance with the Emergency Order, I am confirming that we are:

a) Providing public access to the meeting by telephone, with additional access possibilities by video or other electronic means:

We are utilizing Zoom for this electronic meeting. All members of the SAU 35 Executive Board have the ability to communicate contemporaneously during this meeting through this platform, and the public has access to contemporaneously listen and, if necessary, participate in this meeting through by clicking on the following website address:

<https://us04web.zoom.us/j/73298260621?pwd=SjNZQm01bUpmNkl6b1lUVkr6YWRkdz09>,
meeting ID: 732 9826 0621 and password: 4eZfyA

b) Providing public notice of the necessary information for accessing the meeting:

We previously gave notice to the public of the necessary information for accessing the meeting, including how to access the meeting using Zoom. Instructions have also been provided on the website of SAU 35 at: sau35.org and posted outside the SAU office.

c) Providing a mechanism for the public to alert the public body during the meeting if there are problems with access:

If you have problems with access, please email at: g.clark@sau35.org

d) Adjourning the meeting if the public is unable to access the meeting:

In the event the public is unable to access the meeting, the meeting will be adjourned and rescheduled. Please note that **all votes** that are taken during this meeting shall be done by **roll call vote**.

Let's start the meeting by taking a roll call attendance. When each member states their presence, please also state whether there is anyone in the room with you during this meeting, which is required under the Right - to - Know law.